

A regular meeting of the Duxbury Housing Authority was held on Wednesday June 14, 2017 at 5:00 p.m. at the Duxbury Housing Authority on 59 Chestnut St. Duxbury, MA. The following were in attendance:

Paul McCormack, Chairman
Stephen McCarthy Sr., Vice Chairman
James Hunt, Treasurer
Pauline Flynn, Commissioner
Bertram Walters, Commissioner

Dede Riendeau, Executive Director
Paul Blanchard, Facilities & Modernization Manager
Chris Plourde, Assistant Facilities & Modernization Manager

1. Parking Policy

The parking policy was presented to the board and was opened up for public discussion. Paul McCormack suggested adding to the policy that the executive director has the final decision in all parking matters. A motion was made by Stephen McCarthy to accept the policy with the addition and was seconded by James Hunt. The policy passed with a 5-0 vote.

2. Facility update

Windows – The low bid was from Homer Construction Inc. at \$111,900. Waiting for DHCD to approve the contract for it to be signed. A motion was made by Stephen McCarthy to award Homer Construction Inc. pending DHCD approval and was seconded by James Hunt. Motion was passed with a 5-0 vote in favor. A motion was made by Stephen McCarthy to allow the Executive Director and Facilities Manager to ability to proceed with signing the contract and was seconded by James Hunt with a vote of 5-0 in favor.

Generator – The request for a generator from the emergency funds was denied. Funding for the generator is being looked into with the goal of being able to purchase the generator by the time winter comes.

3. MMDT

The accountant recommended opening another account with MMDT. A motion was made by James Hunt to start the process of opening an MMDT account and was seconded by Stephen McCarthy with a vote 5-0 in favor.

4. Payables

James Hunt made the motion to accept the warrant for 2017 and was seconded by Stephen McCarthy with a 5-0 vote to accept.

5. Adjournment:

The meeting was adjourned at 5:52 pm.

A true record
