

A regular meeting of the Duxbury Housing Authority was held on Wednesday October 14, 2020 at 10:00 via video conference (due to COVID-19). The following were in attendance:

James Hunt, Chairman
Paul McCormack, Treasurer
Pauline Flynn, Commissioner

Also Present:

Chris Plourde, Facilities & Modernization Manager
Dede Riendeau, Executive Director

Video Conference: Meeting ID 8072857447#

Password 216207#

Telephone: 1-929-205-6099

Public Comment

None

Approval of Minutes:

On a motion made by James Hunt and seconded by Paul McCormack, the Board voted 3-0 to approve the meeting minutes of September.

Facilities Update:

Chris explained that a schedule has been made and maintenance is still sanitizing everywhere. Interior projects are still on hold. The exterior door project at Merry Ave is back out to bid. The lowest bidder was Full Scope Contracting with \$24,000. On a motion made by James Hunt and seconded by Paul McCormack, the Board voted 3-0 to approve Full Scope Contracting for the project. Chestnut Street porches and exterior side doors will be replaced. The requests for quotes went out today.

Old Business/New Business:

Dede reported that just about everything has been reimbursed due to COVID. But going forward next year, projects and spending will be kept at a bare minimum because the state most likely will not be giving out any money. The Board asks about volunteer groups possibly willing to do work around the development. James states he has some contacts he will reach out to. Dede stated that there are a few residents past due with rent collections. \$3,482.00 is outstanding. There is no reason (Covid-19 included) that these residents should be behind in their rent because their incomes haven't changed. When the courts reopen these tenants will be brought to court to setup a repayment agreement.

Warrant:

On a motion made by James Hunt and seconded by Paul McCormack the Board voted 3-0 to approve the warrant for October.

Next Meeting:

November 18, 2020

Adjournment:

On a motion made by James Hunt and seconded by Pauline Flynn, the Board voted 3-0 to end the meeting. The meeting adjourned at 10:30am

A true record
