

A regular meeting of the Duxbury Housing Authority was held on Wednesday September 15, 2021 at 10:00. The following were in attendance:

James Hunt, Chairman
Pauline Flynn, Vice-Chairman
Bertram Walters, Commissioner
Maxine Benevides, Treasurer/Tenant Board Member
Paul McCormack, Commissioner

Also Present:

Chris Plourde, Facilities & Modernization Manager
Dede Riendeau, Executive Director

But public were given the option to call in Via Zoom Video Conference: Meeting ID 8072857447# Password 216207# Telephone: 1-929-205-6099

Public Comment

None

Approval of Minutes:

On a motion made by James Hunt and seconded by Pauline Flynn, the board voted 5-0 to approve the July Minutes.

Facilities Update:

Chris reported that the annual generator contract is a yearly contract with the option to extend it up to 3 years. The lowest bidder was FM Generator at \$400/year. On a motion made by James Hunt and seconded by Pauline Flynn, the board voted 5-0 to award the yearly contract to FM Generator.

Chris explained that the exterior doors at Merry Ave are being finished this week and came out well. The inspection will be next week.

Chris explained the exterior door project at Cordwood. They decided to go with key fobs instead of pedestals. On a motion made by James Hunt and seconded by Bert Walters, the board voted 5-0 to approve change order #1 in the amount of \$4,588.12.

He is currently working on the 2022 Capital Plan.

Old Business/New Business:

Dede passed out the states reasonable accommodation policy for the board to review. They can vote on the changes at the next meeting.

Warrant:

On a motion made by James Hunt and seconded by Pauline Flynn, the board voted 5-0 to pay the bills.

Next Meeting:
October 13, 2021 at 10:00am.

Adjournment:
On a motion made by James Hunt and seconded by Pauline Flynn, the Board voted 5-0 to end the meeting. The meeting adjourned at 10:30am

A true record
