

A regular meeting of the Duxbury Housing Authority Board of Directors was held on Wednesday, March 9, 2022 at 10:00 am. The following were in attendance:

Jim Hunt, Chairman  
Paul McCormack, Commissioner  
Maxine Benevides, Treasurer/Tenant Board Member

Absent: Bertram Walters, Commissioner  
Pauline Flynn, Commissioner

Richard Conlon (Remote)  
Dede Riendeau, Executive Director  
Chris Plourde, Facilities & Modernization Manager

Public Comment: None

Approval of Minutes:

- On a motion made by Jim Hunt and seconded by Paul McCormack, the Board voted 3-0 to approve the February 2022 BOD Minutes.

Treasurers Report

Dede presented the Treasurer's Report. On a motion made by Paul McCormack and seconded by Jim Hunt, the Board voted 3-0 to approve the Treasurer's Report.

Warrant approval:

- On a motion made by Jim Hunt and seconded by Paul McCormack, the Board voted 3-0 to pay the bills for February 2022.

Richard Conlon gave a presentation explaining the 400, 689-1 and 689-2 budget.

- On a motion made by Jim Hunt and seconded by Paul McCormack, the Board voted 3-0 to approve the 2023 400 budget.
- On a motion made by Jim Hunt and seconded by Paul McCormack, the Board voted 3-0 to approve the 2023 689-1 budget.
- On a motion made by Jim Hunt and approved by Paul McCormack, the Board voted 3-0 to approve the 2023 689-2 budget.

Warrant approval:

- On a motion made by Jim Hunt and seconded by Paul McCormack, the Board voted 3-0 to pay the bills for February 2022.

Facilities and Maintenance:

- FISH082058 - Chris gave an update on 15 Chestnut Street Roof Repairs (705). Work is complete. On a motion by Paul McCormack and seconded by Jim Hunt, the Board voted 3-0 to approve the Certificate of Completion and Release of Retainage in the amount of \$1486.40
- Revisited bid for floor replacement at Merry Ave? 5 bidders of which Mass Floor Corp. was the lowest bidder. We have used them at other housing authorities and were happy with them so Chris recommended we accept this bid. On a motion made

by Paul McCormack and seconded by Jim Hunt, the Board voted 30 to approve Mass. Floor Corp.'s bid of \$21191.

- Chris gave an update on Capital Plan – Heating for 59 Chestnut St has been approved. Bldg. 5 will be the priority but expect to do all buildings this year.
- Walkway Replacement at Cordwood Group Home has been approved.
- Roof replacement at Union St./Bay Road has been approved.
- Common area floor replacement for building hallways has been approved.

Items Not Anticipated in 48 hours prior to meeting – None.

Next Meeting Date: April 13 @ 10:00.

Adjournment: On a motion made by Jim Hunt and seconded by Paul McCormack, the Board voted 3-0 to adjourn the meeting. The regular meeting adjourned at 10:30 am.

A true record

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