

A regular meeting of the Duxbury Housing Authority was held on Wednesday November 8, 2023 at 10:00am. The following were in attendance:

Maxene Benevides, Tenant Board Member
Shari Shane, Commissioner
Bertram Walters, Treasurer

Also Present:

Dede Riendeau, Executive Director
Chris Plourde, Assistant Executive Director
Greg McGowan, Facilities & Modernization Manager

Absent:

Bri Leing, Chair
Pauline Flynn, Vice-Chair

Public Comment

None

Minutes:

On a motion made by Max Benevides and seconded by Shari Shane, the board voted 3-0 to approve the regular meeting minutes of October.

Facilities Update:

Common Area Flooring Replacement-

On a motion made by Shari Shane and seconded by Bert Walters, the Board voted 3-0 to approve the change order in the amount of \$3,670 for installation of plywood subfloor and extension of contract to October.

On a motion made by Shari Shane and seconded by Bert Walters, the Board voted 3-0 to approve the Certificate of Substantial Completion.

On a motion made by Shari Shane and seconded by Max Benevides, the Board voted 3-0 to approve the Certificate of Final Requisition-

Old Business/New Business:

None

Warrant:

On a motion made by Shari Shane and seconded by Max Benevides, the Board voted 3-0 to pay the bills for October. Shari questioned the late fee for Arbella, Dede said she would have Amanda call and ask for it to be waived.

Adjournment:

On a motion made by Shari Shane and seconded by Max Benevides, the Board voted 3-0 to end the meeting. The meeting adjourned at 10:17am.

A true record
